

**Village of Justice
Economic Planning Board Meeting
7800 S. Archer Road, Justice, IL 60458
Minutes of Thursday, October 15, 2015**



The meeting was called to order at 7:00PM

ROLL CALL:

Economic Development Coordinator Brittany Abrams called the roll. Present are Chairman Matthew Zarebczan, Board Members: Orley O. Betcher Jr., John Kapecki, Wojciech Dziechciowski, and Fran Mills.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the September 17, 2015 regular Economic Planning Board meeting as submitted or if necessary as corrected.

MOTION: Fran Mills. Moves: To approve the minutes as submitted.

SECOND: Orley O. Betcher Jr.

VOTE: Orley O. Betcher Jr., John Kapecki, Wojciech Dziechciowski, and Fran Mills.

All ayes. Motion passed.

CHAIRMAN'S REPORT:

Chairman Matthew Zarebczan welcomed guest Mr. Mohammad Eldibany (owner) and Ms. Ann Majstoric (manager) of the Justice Plaza. A party hall is located in the Justice Plaza, they requested the allowance of a BYOB ordinance for the business. Mr. Eldibany believes by allowing liquor and food to be brought into the party room/community center that it would assist the rest of the businesses in the plaza. It was mentioned that at this time there is an after school program for children to keep them off the streets and provide them with space to learn and play. He would like the hours to be eight to midnight. There is not an ordinance in the Village of Justice that allows BYOB and in this matter must be researched carefully by both parties. It was explained that there will be security from Chicago police officers and possibly Justice police officers. Questions arose about alcohol limitations, liquor liability, security, and funding for this party hall. The state does allow BYOB but it is the municipality's responsibility to regulate the ordinance. Trustee Sparr explained that a BYOB usually allows one wine bottle for instance to be brought into restaurant to enjoy while having dinner. How will they know people won't be drinking then driving? Trustee Kuban asked who would bear the responsibility if someone got into an accident after leaving the party because of alcohol. Also if this was a special event license it would have to be open to the public. More research needs to take place and the topic needs to be better addressed. Trustee Oszakiewski mentioned that this would need to be addressed by the Justice Police Chief and that there must be a limit on the liquor.

Chairman Matthew Zarebczan announced he has been participating in a week long Basic Economic Development Course that was held in Naperville this week. He received a scholarship through ComEd to partake in this credited course. He apologized that he was not able to provide a report of the businesses that have been approved but will do so at the following meeting. Ordinance has been passed for five (5) members on the EPB so at this time there is one position open. Deadline to submit application is Saturday, December 5, 2015. A resume, cover letter, and applicant must be a resident or business owner of Justice.

COORDINATOR'S REPORT:

A Grand Opening will be taking place on Wednesday, October 21, 2015 at Henry's Tacos. The business is located at 8420 S. 88th Avenue and the hours of the opening will be from 10:00AM-9:30PM.

On Thursday November 5, 2015 at 7PM there will be a Town Hall Meeting in the Village Hall. One topic that will be addressed is the possibility of a dog park(s) in the Village of Justice. All are welcome to attend.

CORRESPONDANCE: None**COMMITTEE REPORTS:**

Business Retention & Expansion-

John Kapecki explained that sign restrictions and regulations have been a reoccurring issue with the businesses. Wojciech Dziechciowski also noticed that while on his business visits that same issue was being brought up. He mentioned that it may be nice to have a meeting or at least educate the businesses in Justice as to what is allowed for signage throughout the village. Trustee Sparr explained that these sign regulations are to prevent our village from looking run down and for safety reasons. Trustee Oszakiewski said that it allows the town to have a better image. We are trying to beautify the village and signage would only destroy that image. Trustee Kuban mentioned that there is already issues with sign permits and how the permit regulations are being abused. Signs are left and never picked up. Chairman Zarebczan said we need to keep our village looking presentable and that while on visits the members should be explaining why the sign regulations are important. Educate our businesses and explain that it is in the best mind of the village. John Kapecki also asked if it would be a good idea to actively promote the meetings to business owners by email. He would like the businesses to be notified a few days before an Economic Planning Board meeting to remind them they are encouraged to attend to share ideas, comments, or concerns.

OLD BUSINESS:

The Chair will entertain a Motion: To recommend and present to the Mayor and Board of Trustees the opportunity for businesses to advertise through a coupon book program at no charge to the business.

MOTION: Fran Mills Moves: To approve the recommendation

SECOND: Wojciech Dziechciowski

VOTE: Orley O. Betcher Jr., John Kapecki, Wojciech Dziechciowski, and Fran Mills.

All ayes. Motion passed.

Coupon Sheet Marketing Plan was briefly explained by Coordinator, Brittany Abrams with the assistance of Fran Mills. It was explained that this plan will offer a free of charge coupon marketing program for the businesses in Justice. All businesses will be able to place a coupon on the sheet free of charge. The first thirty businesses to renew their business license fee and provide the coupon application form will be placed on the first coupon sheet in January. This is a trial and error so if more businesses are interested, the plan can be adjusted each quarter.

Orley O. Betcher Jr. said he got in touch with the Bridgeview Chamber and they are working together to create a Business Expo that could take place in spring 2016. This event is still in discussion and he said he will inform us when it moves further along.

Fran Mills asked if it would be alright for the Economic Planning Board members to reach out to the Home Occupation Businesses in town. Chairman Zarebczan said that would be fine but he would like the businesses in Justice to be visited first before we move onto the home occupations. Brittany came up with a short questionnaire based off of the synchronist survey that would only take a few minutes of the business time to gather some feedback.

NEW BUSINESS:

Chairman Matthew Zarebczan discussed the importance of planning and creating a brand to market the Village of Justice. Trustee Oszakiewski was kind enough to present the Board with an article about branding in Riverside. Chairman Zarebczan read the mission aloud, "The Village of Justice Economic Planning Board's mission is Building Justice Together by promoting and facilitating the development of responsible and properly planned businesses, commercial industries, and service opportunities within the Village of Justice to strengthen local economic growth." Everyone agreed a vision plan needs to be created to better market who Justice is and where Justice would like to head for the future. It was stated that both the Lakota Plan and the Village of Justice Comprehensive Plan would be useful in the creation of this plan. Location One has played a big role in part to share what the community has to offer. It is important to learn what the business industry is and what types of small businesses are located here. Looking at Justice as a bigger market can also be helpful to see where it stands with surrounding towns. Evaluate what the strengths, weaknesses, opportunities, and threats are in the village.

The Business Appreciation Dinner 2016 is an event that both the Justice Chamber of Commerce and Village of Justice hold each year. Trustee Kuban explained it isn't the responsibility of the Economic Planning Board to plan this but instead between the Justice Chamber of Commerce and Village of Justice. Trustee Oszakiewski asked Orley O Betcher Jr., President of the Justice Chamber of Commerce to attend the upcoming Committee meeting to share what he has in mind for the event.

PUBLIC COMMENTS:

None

ADJOURNMENT:

The Chair will entertain a Motion to Adjourn.

MOTION: Fran Mills

SECOND: Orley O. Betcher Jr.

VOICE VOTE: All ayes.

Meeting adjourned at 8:15 pm

Respectfully submitted,

Brittany Abrams

Economic Development Coordinator