

VILLAGE OF JUSTICE
ECONOMIC PLANNING BOARD MEETING

7800 S. Archer Road, Justice, IL
Thursday, November 16 @ 6:00 PM



CALL TO ORDER: The meeting was called to order at 6:03PM

ROLL CALL: Economic Development Coordinator Brittany Abrams called the roll. Present are Chairman Matthew Zarebczan and Board Members: John Obrochta, John Kapecki, Fran Mills and Joseph Chicola. Excused absence of Orley O. Betcher Jr. and David Shipyor.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the October 19, 2017 regular Economic Planning Board Meeting as submitted, or if necessary as corrected.

Motion: Joseph Chicola Moves: To approve the minutes as corrected.

Second: Fran Mills

VOTE: John Obrochta, John Kapecki, Fran Mills and Joseph Chicola. All ayes. Motion passed.

CHAIRMAN'S REPORT:

Chairman Matthew Zarebczan gave an update on new businesses in town. Wentworth Foods Inc. d/b/a Justice Food and Tobacco will operate as a Grocery Store at 8511 S. 88th Avenue, Justice. This license is contingent on the passing of final inspections. Durga Fast Food Two, Inc. d/b/a Justice Café will operate as a Coffee & Fast Food Restaurant located at 7754 Archer Road, Justice. A Home Occupation License was approved for Jack Home Improvement Inc. to operate as a home office for a construction business located at 7449 Cork Avenue, Justice.

The LED Light Installation is almost complete. LED cone lights have been installed in Commissioner's Park, around the walking track of the Lipinski Community Center and also in the Village Hall building. The Community Development Block Grant (CDBG) 80th Street/ 87th Avenue Project will be complete in two weeks. Phase I Engineering for the Frontage Road sidewalk project has been approved and phase II design engineering will proceed soon. There is a Zoning Board of Appeals meeting tonight at 7:00PM and all are welcome to attend. On Tuesday, November 21, 2017 a Mobile Food Pantry will be held at the Village Hall. Any volunteers should arrive at 2:30PM and the Pantry is open from 3:30PM to 5:30PM. On Saturday, December 9, 2017, the Village of Justice will host their Annual Winter Wonderland in correlation with the Justice Park District and Justice Library. This event will take place from 9:00AM until 5:00PM.

A Public Information Meeting for the I-294 Ramps at 88th Avenue/Cork Avenue will be held on Wednesday, December 13, 2017 at the Lipinski Community Center. The meeting will be conducted in an open house format, all parties can attend at any time between 4:00PM and 7:00PM. The purpose of this meeting is to present the proposed improvement plans and provide an opportunity for any public comments. On Monday, December 4, 2017 at 6:00PM, Zoning Board Chairman John Bruce will meet with the Economic Planning Board to speak about Zoning within the village and to discuss the Zoning Comprehensive Plan.

At this time, food is being collected for the holiday baskets. Collection bins are available at the Village Hall, Community Schools and Justice Library. On Friday, December 15, 2017, volunteers

are welcome to assist with packing the baskets and also may assist on Saturday, December 16, 2017 to distribute the Christmas baskets.

COORDINATOR'S REPORT:

Economic Development Coordinator Brittany Abrams informed the Economic Planning Board that she provided them with a link for the new Location One website. This site has a new design and all the information should now be current and ready for viewing. Chairman Matthew Zarebczan also shared that the Location One link is currently shared on the newly constructed website created for the enterprise zone at www.bedfordparkenterprisezone.com.

CORRESPONDENCE: None

COMMITTEE REPORT:

Business Retention & Expansion Committee:

John Obrochta stated that he and Trustee Hank Oszakiewski visited two businesses. One business owner said business has been going well and they are interested in the village reaching out to them for their next event to cater food. The other business had concerns on the building where his business is located. There are some structural issues and Chairman Matthew Zarebczan did share with John Obrochta that the Building Department is well aware of those issues. The Building Department and Building Commissioner have been in touch with the building owner and have been working towards fixing these concerns. The building at this time is in receivership and because of that it is a slower process in fixing the issues. Joseph Chicola said he and Brittany Abrams completed two business visits. Brittany Abrams said two additional businesses were not present during the time of the scheduled visit appointments. Packets were distributed to twelve other businesses along with contact cards. The businesses are welcome to reach out to us if they are interested in a Business Visit.

OLD BUSINESS:

Economic Development Coordinator Brittany Abrams listed the dates that were discussed for the 2018 Business Appreciation Dinner. Fran Mills explained which dates she felt were best. It was decided that May 2 or May 16 will be best. These dates will be shared with the Village Board to decide on a final date for the event. Chairman Matthew Zarebczan told the Economic Planning Board that a script was forwarded to them for review on the marketing videos for the Village. Three videos will be filmed. A Welcome to Justice Video, Building Justice Together Video and a Business Development Video. These videos will have voiceovers in some parts and Chairman Matthew Zarebczan said it may be nice to have a familiar voice from the Village be part of it instead. There is also a space available in the video for two business owners to speak about their experience here in the village. Some concerns from the Economic Planning Board were being able to clearly hear and understand someone talking in the videos. John Kapecki then added that it would be better to have only the events listed in the welcome video and then for the following video to explain how community members can be involved in those events. Zoning Board Chairman John Bruce shared his idea of adding in the tollway ramp maps for the Business Development video when introducing the projects underway. Chairman Matthew Zarebczan said once those changes are made based off of the current Economic Planning Board suggestions, one more draft will be sent to them for review. After their review, it will then be forwarded to the Village Board for final approval.

A Dog Park Meeting was held on November 15, 2017 and the meeting went very well. There was a lot of participation from residents in the area. Concerns that were shared about the possible

Dog Park location along Oak Grove Avenue and Blackstone were the cost of creating a park, size of the parcel, parking, drainage and noise. At this time, we will be placing the dog park project on hold until further notice. We would like to place it on hold until the completion of the Illinois & Michigan Canal Trail Extension Feasibility Study that is being conducted through the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance (LTA) program. The study will take twelve to eighteen months to complete. It is important to the Village to find a beneficial use for the land located on Oak Grove Avenue and Blackstone. Chairman Matthew Zarebczan explained in depth how the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance (LTA) Program will assist the village and neighboring communities with the Illinois & Michigan Canal Trail Extension Feasibility Study. He would like the Economic Planning Board to be part of this project. The Illinois & Michigan Canal Trail Extension Feasibility Study Scope of Work draft has been sent to the Village Board and Economic Planning Board for review. There is also an option at the end of the study for a possible implementation plan. Any recommendations or changes to the draft scope of work should be shared with Matthew Zarebczan or Brittany Abrams. John Kapecki mentioned that it is important to balance the vision and scope of work. Engineering and Planning should work together to create a feasible plan. These concerns will be taking into consideration and a meeting will be held on Friday, November 17, 2017 to discuss any concerns with the Chicago Metropolitan Agency for Planning (CMAP).

NEW BUSINESS:

Economic Development Coordinator Brittany Abrams asked for feedback about a possible creation of a sub page from the Village of Justice Facebook page for businesses located in town. It was discussed and decided that the best way to include business on the page is to post about them and maybe having a link on the page to the listed local businesses on the website. A subpage will not be created but a link for the businesses will be available for residents. Chairman Matthew Zarebczan reminded everyone about the Public Information Meeting for the I-294 Ramps at 88th Avenue/Cork Avenue that will be held on Wednesday, December 13, 2017 from 4:00PM to 7:00PM at the Lipinski Community Center.

PUBLIC COMMENTS:

Zoning Board Chairman John Bruce reminded everyone that the Zoning Board of Appeals Hearing will be following this meeting tonight. All are welcome to attend.

ADJOURNMENT:

The Chair will entertain a Motion to Adjourn.

Motion: Joseph Chicola

Second: Fran Mills

Voice Vote: All ayes.

Meeting adjourned at 6:43 PM

Respectfully Submitted,

Brittany Abrams

Economic Development Coordinator