

VILLAGE OF JUSTICE
ECONOMIC PLANNING BOARD MEETING
7800 S. Archer Road, Justice, IL
Thursday, April 19, 2018 @ 7:00 PM



CALL TO ORDER: The meeting was called to order at 7:02PM

ROLL CALL:

Economic Development Coordinator Maria Cervantes called the roll. Present are Chairman Matthew Zarebczan and Board Members: Fran Mills, David Shipyor Joseph Chicola, John Obrochta and John Kapecki.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the February 15, 2018 regular Economic Planning Board Meeting as submitted, or if necessary as corrected.

Motion: Joseph Chicola Moves: To approve the minutes as corrected.

Second: David Shipyor

VOTE: Joseph Chicola, David Shipyor, Fran Mills, John Obrochta and John Kapecki. All ayes. Motion passed.

CHAIRMAN'S REPORT:

Chairman Matthew Zarebczan communicated the following topics:

1. The Economic Planning Board Meetings dates are changed to every other month as of now. The next meeting will be held on Thursday, June 21, 2018.
2. Orley Betcher provided his resignation from the Economic Planning Board. We will be seeking a replacement. If anyone comes across anyone that is interested, let Chairman Matt know and send their resume to him via email by May 21, 2018 which is the deadline. The vacancy will be posted on the village website.
3. Announced a new business to the Village of Justice:
 - a. Palitel will operate as a retail/cell phone store 8110 South Roberts Road.
4. Announced a new home occupation to the Village of Justice:
 - a. Tarpheus, Inc. a home office for transport business.
5. Illinois Tollway will be hosting public meetings in April to present their concepts related to the Central Tri-State reconstruction project. The location and dates are as follow:
 - i. Tuesday, April 24th at Four Points by Sheraton in Schiller Park
 - ii. Wednesday, April 25th at Marriott in Chicago
 - iii. Thursday, April 26th at Moraine Valley Community College
6. An application was submitted to the Illinois Department of Transportation to request funding through the Competitive Freight Program in the amount of \$13.8 million to help with right of way land acquisition and construction of the Tollway Ramp Project.
7. A grant application was submitted to Cook County through their Community Development Block Grant Program for the reconstruction of 83rd Street from 88th Avenue to 85th Court.

8. A grant application was submitted to Cook County requesting fund through the 2018 Invest in Cook Program for the reconstruction of 82nd Place from 88th Ave to end of cul de sac.

COORDINATOR'S REPORT: None

CORRESPONDENCE: None

COMMITTEE REPORT:

Business visits were completed by most and the feedback provided is as follow:

1. Businesses visited are very happy with the Justice Police Department. They are always present around the shopping areas around closing time which gives comfort to employees and owners when walking out to their cars. In the cases where business owners, see suspicious activity, they are very happy on the quick response provided by them to attend to the matter.
2. Businesses visited by the apartment complex on 88th Ave brought forward a concern of kids jumping over the fence from the side of the complex to get to the other side to the businesses. Chairman Matt advised that the locations discussed are privately owned. The only thing the planning board can do is reach to both owners for them to exchange information and discuss the matter.
3. Marketing workshops was a topic that was brought up on the visits. The following options were provided: Justice Newsletter, Village coupons and Village Events. Workshops have been offered in the past and minimal attendance has been received. An option is to ask the businesses at the business appreciation dinner to provide days and times that best work for them so future workshops can be scheduled to try and accommodate their schedule.

OLD BUSINESS:

2018 Business Appreciation Dinner:

1. Date and Time: May 2, 2018 at 6 pm – 8pm and the set up date: May 1, 2018 at 6pm
RSVPs are being received by the businesses. We are looking forward to having a great time with the businesses.

CMAQ LTA Project: (I&M Canal Trail Extension)

The village hosted an organizational meeting last month and the kickoff meeting will be held tomorrow morning at 10am. Terra Engineering was awarded the we have created a steering committee that includes representatives from but not limited to the MWRD, IDOT, Local Communities, Forest Preserves, Cook County, National Park Service, Conference of Mayors (SW & West Central), and Active Transportations. This committee will work together and assist in the planning along with advocating the project

2018 Flower Pot Program:

Fran, Joe and Maria have come up with the flower pot design. The volunteer group will be putting the soil and stone in the pots and planting the flowers on May 19th to be ready for delivery. All are welcome! We will meet at the Justice Public Works Department at 9:00AM.

Comprehensive Plan:

John Bruce spoke to the Planning Board about the comprehensive plan at the last zoning workshop that was held. He is requesting any comments or ideas that members of the planning board may have and is looking to schedule a zoning meeting in the near future to discuss the comprehensive plan. Chairman Matt requested that any feedback be emailed to him directly by April 27, 2018.

NEW BUSINESS:

Marketing Video: Filming is scheduled for June 11th and June 12th due to the weather.

Milestone Program: Targeting to acknowledge the 25th business anniversary of Beverage Merchandising at the June 11th Board Meeting.

Coupon Program:

1. Potentially changing the layout of the village coupons from the coupon page to the coupon book.
2. Adding distribution of the coupons to the school district.
3. Potentially changing the periods of distribution from 3 periods to 2.
4. Can the village coupon book be distributed with the newsletter? No, because of the costs tied to having the company stuff the coupons and added postage due to weight.
5. Maria provided the coupon information to the economic planning board for their business visits.

Welcome Packet Ideas:

1. The Justice Chamber of Commerce will work with the village on putting together the packets for the new businesses/residents. The welcome packets will potentially contain reference material for the businesses in town, water commission, coupons, etc.

Introduction:

1. Chairman Matt introduced Trustee Melanie Kuban as our new Chairperson for Economic Development.

PUBLIC COMMENTS: None**ADJOURNMENT:**

The Chair will entertain a Motion to Adjourn.

Motion: EPB Member Joseph Chicola

Second: EPB Member Fran Mills

Voice Vote: All ayes.

Meeting adjourned at 8:15PM

Respectfully Submitted,

Maria Cervantes

Economic Development Coordinator