

## **ECONOMIC PLANNING BOARD MEETING**

7800 S. Archer Road, Justice, IL  
Thursday, June 15, 2017 @ 7:00 PM



**CALL TO ORDER:** The meeting was called to order at 7:00PM

### **ROLL CALL:**

Economic Development Coordinator Brittany Abrams called the roll. Present are Chairman Matthew Zarebczan and Board Members: Orley O. Betcher Jr., John Kapecki, Fran Mills, David Shipyor and Joseph Chicola.

### **APPROVAL OF MINUTES:**

The Chair will entertain a Motion: To approve the minutes of the May 24, 2017 regular Economic Planning Board Meeting as submitted, or if necessary as corrected.

Motion: Fran Mills Moves: To approve the minutes as submitted.

Second: John Kapecki

VOTE: Orley O. Betcher Jr., John Kapecki, Fran Mills, David Shipyor and Joseph Chicola. All ayes. Motion passed.

### **CHAIRMAN'S REPORT:**

Chairman Matthew Zarebczan announced that the Village Board approved a business license for Zandra's Tea House, doing business as a tea café with video gaming located at 8017 W. 79th Street. A meeting with the tollway is scheduled for Monday, June 19, 2017 at 2PM to discuss progress and design criteria within the village. The tollway will also consider any concerns of the village during that time. Karen Warner has resigned from the Economic Planning Board and has been appointed on the Village Board of Trustees. Chairman Matthew Zarebczan congratulated Trustee Karen Warner and announced that there is an opening on the Economic Planning Board. The opening will be posted on the Village website under Job Opportunities and the deadline to submit a cover letter and resume is July 14, 2017. Ending his report, Chairman Matthew Zarebczan thanked all the volunteers that assisted with the tree planting program.

### **COORDINATOR'S REPORT:**

Economic Development Coordinator, Brittany Abrams reminded the Economic Planning Board to check their email for the schedule of the June Synchronist Webinars. Most are held during the weekdays but all are welcome to attend.

### **CORRESPONDENCE:**

Chairman Matthew Zarebczan stated that village has received letters from Congressman Lipinski, Representative Zalewski and Senator Collins in support of the tollway project.

**COMMITTEE REPORT:**

Business Retention & Expansion Committee:

Orley O. Betcher Jr. shared that he visited Regan Heating and that they were happy with their location here in Justice. They also asked that potholes along 86th Court be taken care of by the village. Joseph Chicola said a business owner was concerned about someone fly dumping on their property. Chairman Matthew Zarebczan said he can take down the address and share with this information with the Police Department. John Kapecki stated he is almost finished with the auto fill visit form that will be used online and will forward it to Brittany Abrams upon completion.

**OLD BUSINESS:**

The Economic Planning Board reviewed the final draft of the Marketing Plan. A few modifications were made to the language.

The Chair will entertain a Motion: To approve the submittal of the Marketing Plan to the Mayor and Board of Trustees for adoption at the next regular board meeting to be held on Monday, June 26, 2017 with any possible board amendments.

Joseph Chicola Moves: To approve the Marketing Plan as submitted with the current revisions.

Second: Fran Mills

VOTE: Orley O. Betcher Jr., John Kapecki, Fran Mills, David Shipyor and Joseph Chicola. All ayes. Motion passed.

The Economic Planning Board discussed the creation of a marketing video for the Village of Justice. Trustee Karen Warner mentioned that Argo Community High School might be able to assist with this. David Shipyor said he will email Moraine Valley Community College's Performing Arts Department to see if they can assist us in anyway with the Marketing Video. A Marketing Video Workshop will be scheduled on a Monday evening in July. The date of the meeting will be determined at a later time.

**NEW BUSINESS:**

A planning workshop was held by the Chicago Metropolitan Agency for Planning (CMAP) on Tuesday, June 13, 2017 at the Willow Springs Village Hall. Chairman Matthew Zarebczan thanked all who attended this workshop and represented the Village of Justice. The workshop was very informative and well organized. The Village of Justice will be submitting multiple projects for this technical assistance grant. The first application is for planning and implementation of the Regional Bike Path along the I&M Canal, the second application will request technical assistance to perform a study of the potential land use and future development opportunities along the I&M Canal Corridor, and the third application is requesting assistance in planning and implementation of an updated Zoning Comprehensive Plan and assistance in providing Unified Development Ordinances. The Economic Planning Board members discussed further how the canal is a great asset to our community and how it is important to stress this concept in upcoming future plans. Chairman Matthew Zarebczan advised the members that a

meeting took place on June 9, 2017 which introduced the Chicago Region Environmental and Transportation Efficiency (CREATE) Program's Project P6. During this meeting potential project impacts within the Village were discussed. This project design alternative is a rail/rail grade separation that will be completed by building two parallel flyover tracks. The Village of Justice asked the Engineers working on this project to consider the noise level of the trains for the residents living near the tracks, the possibility for an additional culvert for drainage and also additional access to the I&M Canal property beyond the tracks. This project may create a great opportunity to finally access this undeveloped land.

David Shipyor mentioned that he attended the Hickory Hill Fest and that it might be a good idea to plan a similar event for the Village of Justice in the near future. Orley O. Betcher Jr. announced that the Justice Chamber of Commerce will be having their Annual Rib Fest on July 22, 2017 from Noon until 3PM at the Lipinski Community Center.

**PUBLIC COMMENTS:**

Trustee Hank Oszakiewski announced that the Village of Justice will be having their Annual Car Show on Friday, August 25, 2017 at 4PM. Joseph Chicola said he thinks that the West Suburban Water Commission has two drones that we may be able to ask to use for the Auto Show to take overhead pictures. Resident Lukasz Dusza said he thought the Marketing Plan turned out great and complimented the Economic Planning Board on their efforts. He stated that the social media that has been used by the village recently has been very positive and has helped get the information about the village out there. Chairman Matthew Zarebczan said that the feedback from the residents on social media has also been a great help when it comes to planning for future projects.

**ADJOURNMENT:**

The Chair will entertain a Motion to Adjourn.

MOTION: David Shipyor

SECOND: Fran Mills

VOICE VOTE: All ayes.

Meeting adjourned at 7:42PM

Respectfully submitted,

Brittany Abrams

Economic Development Coordinator