

Village of Justice
Economic Planning Board Meeting
7800 S. Archer Road, Justice, IL 60458
Minutes of Thursday, June 16, 2016



CALL TO ORDER: The meeting was called to order at 7:01PM

ROLL CALL: Economic Development Coordinator Brittany Abrams called the roll. Present are Chairman Matthew Zarebczan and Board Members: Orley O. Betcher Jr., John Kapecki, Fran Mills, and Joseph Chicola. Excused absence of Board Member Wojciech Dziechciowski.

APPROVAL OF MINUTES: The Chair will entertain a Motion: To approve the minutes of the May 19, 2016 regular Economic Planning Board meeting as submitted or if necessary as corrected.

Motion: Orley O. Betcher Jr. Moves: To approve the minutes as submitted.

Second: Joseph Chicola

VOTE: Orley O. Betcher Jr., John Kapecki, Fran Mills, and Joseph Chicola. All ayes. Motion passed.

CHAIRMAN'S REPORT:

Chairman Matthew Zarebczan announced that there will be a meeting with Burke Engineering held on Thursday, July 23, 2016 at 6:30 PM in the Village Hall. This meeting is to update and discuss options for the Tollway Project. This meeting is for officials and employees of the village and additional workshops and open meetings will be scheduled at a later time.

COORDINATOR'S REPORT: None

CORRESPONDENCE: None

COMMITTEE REPORT: Business Retention and Expansion:

No business visits were scheduled this past month, instead, time was spent meeting and working to finalize the Strategic Plan. The Economic Planning Board will plan to make visits for the upcoming month.

OLD BUSINESS:

Chairman Matthew Zarebczan said he appreciated everyone attending and participating in the Strategic Plan workshops. The Strategic Plan is completed and everyone should have looked over the final at this time. John Kapecki said he had some suggestions and revisions, he gave his revised packet to the Economic Planning Board. Chairman Matthew Zarebczan asked if the Economic Planning Board would like to table the motion so there will be time to review John's packet with revisions. Fran Mills said it would be better to have time to

look over the revisions so we can make sure it is fully complete before recommending to the Village Board. Trustee Hank Oszakiewski asked Brittany Abrams to also look over a few changes he and Trustee Melanie Kuban made just today.

Motion: To approve the 2016-2020 Economic Development Strategic Plan as proposed and to recommend to the Village Board for approval.

Motion was tabled due to more suggestions made by John Kapecki. This plan will be revised once more and will take into consideration the suggestions made by John Kapecki. The final draft will be sent via email to the Economic Planning Board once again and Brittany Abrams has asked that the board to check their emails early in the week.

Chairman Matthew Zarebczan announced the Village of Justice Welcome Sign Volunteer beautification program event will be held on Friday, July 15, 2016 at 1PM. Chairman Matthew Zarebczan made a request to the Board of Trustees for the approval of purchasing perennial plants for the seven village welcome signs, not to exceed \$800. Plants would include Hosta, Russian Iris, and Day Lilies. Anyone interested in volunteering their time is asked to contact the Building Department for further information. Trustee Melanie Kuban asked if Chairman Matthew Zarebczan can look for a different date and time that will be better for everyone who works during the day. Chairman Matthew Zarebczan said he will email everyone with a list of three days to choose from for the event in order to see what day would have the most volunteers available.

Brittany Abrams explained that she and Fran will visit the businesses early next week to fill the Business Coupon Sheet for the third quarter, if anyone else is interested in joining please let her know. Some businesses have stated that they found this program to be helpful while others said it hasn't helped them too much at this time. Chairman Matthew Zarebczan said we should schedule business visits when stopping into these businesses for the next month.

NEW BUSINESS:

Chairman Matthew Zarebczan introduced a suggestion that was made in the past about recognizing those businesses in town that have milestone anniversaries. These businesses would appreciate the recognition for being in business in the Village of Justice. He announced that if these businesses were recognized at a Board Meeting and were presented a plaque, the newspapers and public will be there to recognize them as well. Trustee Melanie Kuban shared some of her thoughts on the ideas that the Economic Planning Board had mentioned. She also stated that we could find the dates each Justice business opened by visiting the State of Illinois website. Trustee Hank Oszakiewski said that recognizing businesses in the Village Newsletter would be a great start but asks that the Economic Planning Board keep thinking of more ways to show our appreciation for our local businesses. Chairman Matthew Zarebczan said the Economic Planning Board will put together a proposal and asks that each member email Brittany Abrams with their ideas.

PUBLIC COMMENTS:

Trustee Hank Oszakiewski announced he and Chamber of Justice President, Orley O. Betcher Jr., will be visiting businesses in the Village on July 22, 2016. If the Economic

Planning Board has any suggestions of businesses to visit, contact Trustee Hank Oszakiewski. Trustee Hank Oszakiewski asked if there were any updates on the developer and Chairman Matthew Zarebczan declared there are no updates at this time.

ADJOURNMENT: The Chair will entertain a Motion to Adjourn.

MOTION: Fran Mills

SECOND: Joseph Chicola

VOICE VOTE: All ayes.

Meeting adjourned at 7:30PM

Respectfully submitted,

Brittany Abrams

Economic Development Coordinator