

VILLAGE OF JUSTICE
PRESIDENT AND BOARD OF TRUSTEES
7800 ARCHER ROAD, JUSTICE, IL
FIRST REGULAR BOARD MEETING OF DECEMBER
Monday, January 08, 2018
President Wasowicz called the meeting to order at 7:30 pm

ROLL CALL:

Clerk Suzanne Small called the roll. Present are Mayor Kris Wasowicz, Trustees: Rich Sparr, Rick Symonds, Trustee Rusch, Melanie Kuban, Hank Oszakiewski and Karen Warner. Attorney Joseph Cainkar of the firm of Louis F. Cainkar Ltd. is present.

PLEDGE: President Wasowicz lead in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the December 26, 2017 board meeting as submitted, or if necessary, as corrected.

MOTION: Trustee Symonds Moves: To approve the minutes as submitted.

SECOND: Trustee Sparr

VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Warner, aye. All ayes.
Motion passed.

VILLAGE PRESIDENT'S REPORT:

President Wasowicz wished to all a happy, safe and prosperous New Year and good health.

VILLAGE CLERK'S REPORT:

Clerk Small updated the board on the progress of requiring the Sexual Harassment Policy acknowledgments. Public Works, Economic Development, Finance and our elected officials have complied. She is waiting for public safety employees and the Building Department to submit theirs.

Village Clerk Sue Small announced that she has placed the annual employee review forms in all trustees' packets for their use.

COMMITTEE REPORTS:

ECONOMIC DEVELOPMENT AND BUSINESS LICENSES: Trustee Oszakiewski

Matt Zarebczan reported that the Economic Planning Board and the Zoning Board of Appeals will conduct a joint learning session on January 15th to discuss zoning and planning issues with each other. All are invited to attend.

The regular meeting of the Economic Planning Board will be held on January 18th at 7:00 pm.

CMAP is in receipt of five bids for the I&M Canal Bike Path extension feasibility study. Plans are being made for a date to review the bids.

The tollway has published a request for qualifications for the next phase of the tollway ramps project. Submittals are due by January 26th.

Trustee Oszakiewski presented the newest coupon flyer from the Economic Development department. As usual, Brittany has done a fine job.

Trustee Oszakiewski reminded all that there is no Chamber of Commerce meeting in January, but regular meeting will resume in February on February 8th at 6:00 pm at the Justice Public Library. The next Park District meeting is at 5:00 pm on January 25th and the Justice Senior Club meets tomorrow at noon.

PUBLIC UTILITIES: Trustee Symonds

- MOTION: Trustee Symonds Moves: To authorize Public Works Director, Joe Cekus to begin the hiring process for a full-time Public Works Maintenance employee.
- SECOND: Trustee Oszakiewski
- VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Warner and Sparr, aye. All ayes. Motion passed.

Trustee Symonds reported on the Public Works Work Schedule
For the weeks of: December 26 to January 5, 2018

Streets were plowed and salted on Thursday and Friday 12/28/17 and 12/29/17.
Numerous stop signs were replaced.
The emission system on truck #1 was repaired by Freeway Ford.
New tires were installed on truck #1 by Kelly Tire.
A radiator leak was repaired on the JCB backhoe.
Control cables and lights were installed on #5C.
New batteries were installed on #4.
A new plow-blade was attached on #22.
There were numerous emergency mark outs required for JULIE.
Maintenance was performed on police vehicles.

Public Works performed salting again this morning.

The Request for Qualifications is being published for the tollway project and submittals will be due by January 26th.

A brief discussion occurred about the timing of JULIE markups. Sometimes it is taking six or seven hours to perform. Joe Cekus added that in an emergency, utility companies have two hours to respond.

BUILDING, ZONING AND ORDINANCES:

Trustee Sparr indicated that plans from the developer of the triangle are in preliminary stages. Zoning variances will be requested. Arrangements are being made for village officials and the developer to meet at the property to review potential site requirements.

Mayor Wasowicz added that the potential developer of the Asbury Park site has chosen an operator of the senior housing component of the potential development.

Trustee Sparr let everyone know that the Child Advocacy Center flooded due to a broken pipe and there is considerable clean-up and repair underway.

Dunkin Donuts at 79th and Roberts Road also experienced flooding due to a broken pipe.

FINANCE AND INSURANCE - Trustee Karen Warner

MOTION: Trustee Warner Moves: To approve payables 1-10 of \$12,529.65, Recurring Expenses of \$10,942.83, for a total of \$23,472.48.

SECOND: Trustee Sparr

VOTE: Trustees Rusch, Kuban, Oszakiewski, Warner, Sparr and Symonds, aye. All ayes.
Motion passed.

Kelly continues work on a tentative budget and hopes to have a draft ready for review early next week. She will be out of town from Thursday evening until Sunday night.

ADMINISTRATION, COMMUNICATIONS & RECREATION –Trustee Rusch

Trustee Rusch asked that all trustees and department heads insure that all Sexual Harassment Policy acknowledgements get turned in to the clerk asap.
Some departments are already in full compliance.

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Kuban

MOTION: Trustee Kuban Moves: To authorize the hiring of one, full-time police officer.

SECOND: Trustee Rusch

VOTE: Trustees Kuban, Oszakiewski Warner, Sparr and Symonds, aye. Trustee Rusch voted no.
Motion passed.

Trustee Kuban read a letter from the H.E.R.O.S. Organization thanking the Village of Justice for the generous donation to them from the Village of Justice in honor of Justice Veterans as part of the 2017 Veterans' Day celebration.

Trustee Kuban asked if all appointees such as zoning, special events, Police and Fire Commission, etc. have complied. Clerk Small stated that she had not initially included them, but will do so, as the board wishes.

Trustee Rusch agreed that it is likely in our best interest to obtain acknowledgements from all appointees as well.

Clerk Small will see that they received the policy and the acknowledgement form.

ATTORNEY'S REPORT:

Attorney Joseph Cainkar had no formal report.

CORRESPONDENCE:

Mayor Wasowicz commented that he is in receipt of a letter of resignation from Economic Development Coordinator Brittany Abrams who has accepted a position in line with her educational goals with the Lake County Forest Preserve District. She has given two-weeks notice.

Brittany will be missed. We wish her all the best.

OLD BUSINESS:

Our attorney was asked to research the issue of whether trustees need to file FOIA requests to receive information from department heads.
Attorney Joe Cainkar agreed to research.

NEW BUSINESS:**SCHEDULE OF COMMITTEE MEETINGS:**

Wednesday, January 17, 2018 (7:00 pm)

PUBLIC UTILITIES: Trustee Rick Symonds
Any matters before the committee

BUILDINGS, ZONING AND ORDINANCES: Trustee Sparr
Any matters before the committee including outstanding invoices being held in the Building Department.

FINANCE & INSURANCE: Trustee Warner
Any matters before the committee including posted payables and the draft budget.

ADMINISTRATION, COMMUNICATIONS & RECREATION: Trustee Rusch
Any matters before the committee including employee evaluations and training on the new government operating software.

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Kuban
Any matters before the committee including a request for an update on the red-light camera changeover.

ECONOMIC DEV. & BUSINESS LICENSES: Trustee Oszakiewski
Any matters before the committee including the hiring of an Economic Development Coordinator. Trustee Oszakiewski also asked for the following items to be discussed at the next committee meeting: An update of the Red Speed program, an update of the ETSB funding and dispatch consolidation process and an update of outstanding invoices due from E&S Restoration.

PUBLIC COMMENTS:

Ed Shilka asked if we had received clarification regarding whether trustees are required to FOIA information from the Building Department or in fact, any other department.

Mayor Wasowicz asked Attorney Joe Cankar to prepare an opinion regarding this issue.

Clerk Small added that she has checked with three certified clerks and was assured by all three that FOIA's to department heads should not be required from board members.

ADJOURN to EXECUTIVE SESSION:

The Chair will entertain a Motion: To Adjourn to Executive Session to discuss issues relating to the appointment, employment, compensation, discipline or performance of one or more employees.

MOTION: Trustee Warner so Moves:

SECOND: Trustee Oszakiewski

VOTE: All ayes.

Meeting Adjourned to Executive Session at 7:55 pm

MEETING RECONVENED: At 8:37 pm

ADJOURN:

The Chair will entertain a Motion: To Adjourn

MOTION: Trustee Warner so Moves:

SECOND: Trustee Oszakiewski

VOTE: All ayes.

Respectfully Submitted,

Kathleen M. Svoboda

Deputy Village Clerk