

VILLAGE OF JUSTICE
PRESIDENT AND BOARD OF TRUSTEES
7800 ARCHER ROAD, JUSTICE, IL
FIRST REGULAR BOARD MEETING OF APRIL
Monday, April 23, 2018
President Wasowicz called the meeting to order at 7:30 pm

ROLL CALL:

Clerk Suzanne Small called the roll. Present are Mayor Kris Wasowicz, Trustees: Rich Sparr, Rick Symonds, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Karen Warner. Attorney Michael Cainkar of the firm of Louis F. Cainkar Ltd. is present.

PLEDGE: President Wasowicz lead the reciting of the Pledge of Allegiance.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the March 26, 2018 board meeting as submitted, or if necessary, as corrected.

MOTION: Trustee Kuban Moves: To supplement the minutes with additions. Trustee Kuban read her proposed additions for consideration.
Motion died for lack of a Second.

MOTION: Trustee Warner Moves: To approve the minutes of the March 26, 2018 board meeting as submitted.

SECOND: Trustee Oszakiewski

VOTE: Trustees Symonds, Oszakiewski, Warner and Sparr, aye. Trustee Rusch abstained.
Trustee Kuban voted no. Motion passed.

MOTION: Trustee Symonds Moves: To approve the minutes of the April 4, 2018 board meeting as submitted.

SECOND: Trustee Rusch

VOTE: Trustees Rusch, Kuban, Oszakiewski, Warner, Sparr and Symonds, aye. All ayes.
Motion passed.

VILLAGE PRESIDENT'S REPORT:

President Wasowicz had no formal report but wished to all a happy and healthy new season. Spring has finally arrived.

VILLAGE CLERK'S REPORT:

Clerk Sue Small reminded all that Statements of Economic Interest are due to be filed with the County by May 1, 2018 or penalties will apply.

PUBLIC UTILITIES: Trustee Rick Symonds for Trustee Rich Sparr

MOTION: Trustee Sparr Moves: To approve the purchase of 1 Arrow-board from Work Zone Safety, Inc. at a cost not to exceed \$4200.00. The arrow-board is compliant with IDOT standards.

SECOND: Trustee Oszakiewski

VOTE: Trustees Kuban, Oszakiewski, Warner, Sparr, Symonds and Rusch, aye. All ayes.
Motion passed.

MOTION: Trustee Sparr Moves: To approve a \$100.00 expense to join the Illinois Public Works Mutual Aid Network (IPWMAN) for the period of one year.

SECOND: Trustee Symonds

VOTE: Trustees Rusch, Kuban, Oszakiewski, Warner, Sparr and Symonds, aye. All ayes.
Motion passed.

Trustee Sparr explained that IPWMAN provides mutual aid by sharing equipment and manpower in case of a disaster. A full 300 or so departments in the state participate. We are pleased to join since this is a great opportunity to ensure that necessary equipment and manpower can be obtained quickly in case of an emergency.

Public Works Report for the weeks of: April 9 to April 20, 2018

Potholes repairs were performed at 82nd Avenue, Marion Drive, Thomas Street, 82nd Place and on 75th Street.

Spoils from the Public Works yard were hauled to Heartland Recycling.

Village easements were cleaned at 90th Avenue, 86th Street and on Cronin Avenue.

Sewers were jet-rodded on 83rd Street by the Tollway Plaza.

Numerous stop signs were replaced on the Southside.

Public Works created an additional bin in the yard to hold sand to be on hand in case of chemical spills that might occur on Justice streets.

The Grinder is ready for paving season, and chipping has started.

Public Works thanks Trustee Melanie Kuban for her work on a safety grant that made it possible for her to purchase flashing lights for installation on the stop sign at Oak Grove and Frontage Rd and to be installed on stop signs at all schools.

Trustee Rusch reminded us that it is time to get our seasonal help on board, and if you know of any students looking for summer work, send them to Lyons Township to sign up for their summer help program.

BUILDING, ZONING AND ORDINANCES: Trustee Ed Rusch

Trustee Rusch reported that he had spoken to the electrical contractor who was parking business vehicles at the Public Works/Building Department and the vehicles will be removed within a few days.

John Bruce is anticipating a zoning hearing in the next weeks. Trustee Rusch will announce the date as soon as it is finalized.

FINANCE AND INSURANCE - Trustee Karen Warner

MOTION: Trustee Warner Moves: To approve posted payables 1-25 of \$29,562.73, recurring expenses of \$47,393.82 and MFT expenses of \$493.80 for a total of \$77,450.35

SECOND: Trustee Kuban

VOTE: Trustees Kuban, Warner, Sparr, Symonds and Rusch, aye. Trustee Oszakiewski voted no. Motion passed.

ADMIN, COMMUNICATIONS & RECREATION: Trustee Oszakiewski

Trustee Oszakiewski provided information for the record.

The Memorial Day planning committee will meet to discuss plans on Monday, April 30th at the Village hall all purpose room from 4:00 pm until 4:30.

MOTION: Trustee Oszakiewski Moves: To approve the closing of the Finance Office on Saturday, May 26, 2018 in observance of the Memorial Day Holiday weekend.

SECOND: Trustee Warner

VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Warner. aye. All ayes. Motion passed.

SCM Mayors Legislative breakfast is scheduled for May 4, 2018. The cost is \$15 per person. Please RSVP through the SCM to hold your spot for this event.

IML Lobby day in Springfield is April 25, 2018.

Save the Date! The Justice Chamber of Commerce Picnic has been scheduled for July 7. This year the Justice Chamber is celebrating 20 years of service.

A reminder to high school seniors to complete their scholarship applications. The deadline for submittal is April 27, 2018.

A date has been scheduled (4-24-18) for a joint Finance, Building and Admin meeting to discussing the following Processes and Procedure Reviews: Hiring of Temporary Staff (Finance and Admin); Village filed liens (Finance, Building and Admin); Lipinski Center Review (Finance and Admin), consideration of the hiring of a Legislative Attorney and other matters as needed.

Anyone interested in participating in the nepotism policy discussion should let Trustee Kuban or Trustee Oszakiewski know as they will be scheduling a meeting in the next week. A Purchase Order Policy and Procedures draft was discussed at committee on April 18. Trustees and department heads need to review and provide recommendations to Hank by Wednesday, May 2, 2018.

The village board agrees that Amazon.com is the preferred vendor for Office Supplies and Cleaning Supplies for the Village of Justice.

The Senior Club meets tomorrow at noon.

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Rick Symonds

MOTION: Trustee Symonds Moves: To approve Ordinance **2018-05: AN ORDINANCE AMENDING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, ARTICLE VIII,**

AUTOMATED TRAFFIC ENFORCEMENT, OF THE JUSTICE MUNICIPAL CODE

SECOND: Trustee Kuban

VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Warner and Sparr, aye. All ayes.
Motion passed.

ECONOMIC DEVELOPMENT AND BUSINESS LICENSES: Trustee Kuban

MOTION: Trustee Kuban Moves: To approve a home occupation license for Beaver Shredding Inc. – a home office for an on-call paper shredding service located at 7139 S. 86th Avenue, Justice

SECOND: Trustee Oszakiewski

VOTE: Trustees Rusch, Kuban, Oszakiewski, Warner, Sparr and Symonds, aye. All ayes.
Motion passed.

MOTION: Trustee Kuban Moves: To approve a home occupation license for American Trucking Group Inc. – a home office for a transportation business located at 7256 Bradford Court, Justice

SECOND: Trustee Symonds

VOTE: Trustees Kuban, Oszakiewski, Warner, Sparr, Symonds and Rusch, aye. All ayes.
Motion passed.

MOTION: Trustee Kuban Moves: To approve a home occupation license for Keyuni Transportation, Inc. – a home office for a transportation business located at 9017 Concord Lane in Justice

SECOND: Trustee Oszakiewski

VOTE: Trustees Oszakiewski, Warner, Sparr, Symonds, Rusch and Kuban, aye. All ayes.
Motion passed.

MOTION: Trustee Kuban Moves: To approve a home occupation license JPM Transport Inc. operating a home office for a Transportation Business located at 8652 S. 86th Avenue, Apt# 304, Justice.

SECOND: Trustee Kuban

VOTE: Trustees Warner, Sparr, Symonds, Rusch, Kuban and Oszakiewski. aye. All ayes.
Motion passed.

MOTION: Trustee Kuban Moves: To approve a home occupation license for Reagan Inc. - operating a home office for a transportation business located at 7712 Cronin Avenue, Justice.

SECOND: Trustee Kuban

VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Warner. aye. All ayes.
Motion passed.

MOTION: Trustee Kuban Moves: To approve a new business, Blooming Tree Facility Janitorial Service LLC – an office for a janitorial and cleaning service located at 8424 S. 88th Avenue, Justice contingent upon successful completion of a final inspection; this is an existing Home Occ. that is expanding its business.

SECOND: Trustee Symonds
VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Warner and Sparr. aye. All ayes.
Motion passed.

The Food Pantry held her on April 17th served 110 households and as a result, 341 individuals.

MOTION: Trustee Kuban Moves: To approve Ordinance 2018-06 – AN ORDINANCE AMENDING CHAPTER 5, HEALTH AND SANITATION, ARTICLE III, FOOD AND FOOD ESTABLISHMENTS, BY CHANGING DIVISION 3, FOOD DEALERS, AND CHANGING DIVISION 4, BAKERIES, OF THE JUSTICE MUNICIPAL CODES.

SECOND: Trustee Sparr for discussion.

Trustee Kuban reminded all that this legislation has been available for review for many months. There has been ample opportunity to comment or request changes.

Trustee Sparr commented regarding numerous concerns that have arisen since he has been reviewing it from the perspective of a possible mobile truck operator. He feels that further review is in order.

Trustee Symonds asked if a Motion to table was in order.

Attorney Cainkar stated that is not the way our code is written and with a vote and second a roll call should occur.

Trustee Rusch disagreed and asked that Attorney Cainkar take a closer look at this issue for the future.

VOTE: Trustees Kuban and Rusch voted yes to approve. Trustees Symonds, Oszakiewski, Warner and Sparr voted no. Motion failed.

Trustee Kuban asked whose committee would proceed from here.
Building, Zoning and Ordinances will continue with this legislation.

MOTION: To Approve Resolution 2018-03 – A RESOLUTION AUTHORIZING THE CLOSURE OF ARCHER AVENUE BETWEEN 88TH AVENUE AND ROBERTS ROAD ON OCTOBER 21, 2018 FOR THE INDIAN SPRINGS SCHOOL DISTRICT #109 RESURRECTION MARY 5 K RUN.

SECOND: Trustee Symonds

VOTE: Trustees Kuban, Oszakiewski, Warner, Sparr, Symonds and Rusch, aye. All ayes.
Motion passed.

We have applied for the Invest in Cook Grant for the 82nd Place reconstruction. We should hear something around July.

We applied for 15.8 million of Federal funds from the IDOT Freight Grant for construction of the tollway ramps. We should hear something by late summer.

The Illinois Tollway will hold informational meetings regarding the Tri-State Tollway Project in April in Shiller Park, Burr Ridge and at Moraine Valley.

Volunteers for the Flower Pot Program will meet at 9:00 am on May 19 at the Building Department. They will be planting the pots for distribution to the various locations.

The Business Appreciation Dinner is scheduled for May 2, 2018 at the Lipinski Community Center.

ATTORNEY'S REPORT:

Attorney Mike Cainkar had no formal report.

CORRESPONDENCE:

Clerk Small read a letter from Danielle Butts, Executive Director of the Child Advocacy thanking us for our donation to the Pinwheel Project fundraiser from the CAC.

We are in receipt of a certificate from IML for being a member community.

OLD BUSINESS:

None

NEW BUSINESS:

**SCHEDULE OF COMMITTEE MEETINGS:
Wednesday, May 9, 2018 (7:00 pm)**

BUILDINGS, ZONING AND ORDINANCES: Trustee Rusch

- Any matters before the committee including:
- Zoning Hearing to be scheduled on Tuesday, May 22 to hear petition 2018-01
- Discussion related to payroll documents needed with payroll submission

FINANCE & INSURANCE: Trustee Warner

- Any matters before the committee including:
- Discussion about mandatory training for all employees. Probable executive session following committee meeting: *To consider the appointment, employment compensation, discipline performance or dismissal of specific employees or classes of employees*
- Posted payables

ADMIN, COMMUNICATIONS & RECREATION: Trustee Oszakiewski

- Any matters before the committee including:
- Payable procedures discussion follow-up
- Memorial Day planning update
- A reminder for all to attend the Vehicle Tag / Scholarship awards program at 7:00 pm on May 14, 2018
- Update about nepotism discussion

- Smoking ordinance discussion
- Cleaning Services vendor discussion for all buildings
- Lipinski Center rental comparison update
- Legislative attorney update
- Discussion to approve: **Motion:** To approve a Special Olympics donation request of \$100.00
- Request for a CAC update
- Request for a Red-Light Camera update
- Set date for next Special Projects meeting

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Symonds

- Any matters before the committee

ECONOMIC DEV. & BUSINESS LICENSES: Trustee Kuban

- Any matters before the committee including:
- **Discussion to Approve:** A home occupation license for Tea Time Pastries dba Tea Time Pastries operating a home bakery at 8140 Daniel Drive, Justice. They will bake scones and muffins to be sold at farmers markets and are registered with Cook County.
- Discussion to approve **Resolution 2018-04:** A Resolution Appropriating the cost of the Phase II Engineering and Authorizing Christopher B. Burke Engineering to perform Phase II engineering services for the Justice 88th/Cork Avenue at I-294 Interchange
- **Updates on the following:**
- Reminder of the Small business workshop on May 17 at Oak Lawn Pavilion

PUBLIC UTILITIES: Trustee Sparr

- Any matters before the committee including:
- 2018 Street Resurfacing Program
- Purchasing new pickup truck for PW

PUBLIC COMMENTS:

Ray and Donna Haebel asked about the process for being granted a variance for parking vehicles on property they would lease from Czarnik Memorial. They were referred to Zoning.

ADJOURNMENT:

The Chair will entertain a Motion: To Adjourn

MOTION: Trustee Sparr so Moves:

SECOND: Trustee Symonds

VOTE: All ayes.

Meeting Adjourned at 8:15 pm

Respectfully Submitted,
