



# VILLAGE OF JUSTICE

## RESIDENT REQUEST

**CONTACT PERSON:**

\_\_\_\_\_ (Date)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Phone Number)

**ADDRESS OF PROBLEM:**

**ISSUE:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature)

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(For Village Use Only)

**NOTIFICATION:**

- |   |  |
|---|--|
| <input type="checkbox"/> Police Department            | <input type="checkbox"/> Pictures Taken        |
| <input type="checkbox"/> Building Department          | <input type="checkbox"/> Response Letter _____ |
| <input type="checkbox"/> Public Works Department      | <input type="checkbox"/> Memo Sent             |
| <input type="checkbox"/> Administration-Mayor/Trustee | <input type="checkbox"/> Report Created        |
| <input type="checkbox"/> Code Enforcement Officer     | <input type="checkbox"/> Court File            |

**NOTES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_