

VILLAGE OF JUSTICE  
PRESIDENT AND BOARD OF TRUSTEES  
7800 ARCHER ROAD, JUSTICE, IL  
SECOND REGULAR BOARD MEETING  
OF JANUARY  
Minutes of Monday, January 23, 2012  
7:30 PM.

The Meeting was called to order at 7:34 pm.

**PLEDGE:**

Mayor Pro Tem Sparr led the reciting of the Pledge of Allegiance.

**ROLL CALL:**

Clerk Kathy Svoboda called the roll. Present are Trustees: Rich Sparr, Rick Symonds, Ed Rusch, Melanie Kuban, Kinga Bartoszek and Sue Small. Attorney Michael Castellino of the Del Galdo Law Group is also present. Mayor Kris Wasowicz is out this evening. He has been in and out of the hospital this week suffering from kidney stones.

**MOTION:** Trustee Symonds Moves: To appoint Trustee Sparr as temporary Chair for the purpose of conducting tonight's meeting.

**SECOND:** Trustee Kuban

**VOTE:** Trustees Symonds, Rusch, Kuban, Bartoszek, Small and Sparr, aye. All ayes. Motion passed.

**APPROVAL OF MINUTES:**

The Chair will entertain a Motion: To approve the minutes of the Regular Board Meeting of January 9, 2011 as submitted, or if necessary as corrected.

**MOTION:** Trustee Bartoszek Moves: To approve the minutes as submitted.

**SECOND:** Trustee Kuban

**VOTE:** Trustees Rusch, Kuban, Bartoszek, Small, Symonds and Sparr, aye. All ayes. Motion passed.

**VILLAGE PRESIDENT'S REPORT:**

Chairman Sparr had no formal report.

**VILLAGE CLERK'S REPORT:**

Clerk Svoboda reminded all that a Town Hall Meeting is scheduled for Thursday, January 26, 2012 at 7:00 pm. Representatives from the Lakota Group will be on hand to discuss ideas for our future growth and update the community on the 2030 Vision Plan. Everyone is welcome.

Trustee Rusch noted that he is unable to attend due to a prior commitment.

**COMMITTEE REPORTS:**

**FINANCE & INSURANCE –Trustee Kinga Bartoszek**

MOTION: Trustee Bartoszek Moves: To approve payables numbers 1-28 in the amount of \$40,871.07, recurring expenses of \$91,184.06 and MFT expenses of \$38,914.53 for a total of \$170,969.66

SECOND: Trustee Kuban

VOTE: Trustee Kuban, Bartoszek, Small, Symonds, Rusch and Sparr, aye. All ayes.  
Motion passed.

Trustee Bartoszek announced that she is in touch with our financial consultant Kelly Zabinski regarding the 2012 budget process and she has indicated that our deficit for the preceding year is projected to be just over \$202,000.00. Kelly will be in on Friday to close the 2011 year. A few dates are being entertained in February for the final budget meeting for the 2012 Budget and Appropriation. Trustee Bartoszek will inform all when the date is confirmed.

**PUBLIC UTILITIES – Trustee Rick Symonds**

MOTION: Trustee Symonds Moves: To approve Resolution 2012-02, A RESOLUTION AUTHORIZING PAY ESTIMATE #1 TO PERFORM MAINTENANCE ON THE THOMASSTREET POND UNDER THE 06-29 CDBG IMPROVEMENT PROJECT.

SECOND: Trustee Small

Trustee Bartoszek asked if this concluded the work on the Thomas Street Pond. Trustee Symonds replied that it is about 85% complete but we still have some concerns regarding the soil in the bottom of the pond to be dealt with in the spring.

VOTE: Trustee Bartoszek, Small, Sparr, Symonds, Rusch and Kuban, aye. All ayes.  
Motion passed.

MOTION: Trustee Symonds Moves: To approve Resolution 2012-03, A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE FROM JANUARY 1, 2011 TO DECEMBER 31, 2011.

SECOND: Trustee Kuban

VOTE: Trustee Small, Sparr, Symonds, Rusch, Kuban and Bartoszek, aye. All ayes.  
Motion passed.

MOTION: Trustee Symonds Moves: To approve Resolution 2012-04, A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE FROM JANUARY 1, 2012 TO DECEMBER 31, 2012.

SECOND: Trustee Bartoszek

Trustee Rusch questioned whether we expected a surplus to be available from the 2011 year that can be used in 2012.

Jim Lurquin said yes, due to the high growth cities payment and additional funds expected from the Governor's office we hope to have close to \$70,000.00 additional to add to the 2012 budgeted amount.

VOTE: Trustee Sparr, Symonds, Rusch, Kuban, Bartoszek and Small, aye. All ayes.  
Motion passed.

MOTION: Trustee Symonds Moves: To authorize the Deputy Director of Public Works to execute an agreement with Pro Pump to perform regularly scheduled maintenance on the village's Lift Station Pumps for a cost of \$2,677.00.

SECOND: Trustee Bartoszek

VOTE: Trustee Symonds, Rusch, Kuban, Bartoszek, Small and Sparr aye. All ayes.  
Motion passed.

MOTION: Trustee Symonds Moves: To approve Resolution 2012-05, A RESOLUTION APPROVING AMEMORANDUM OF UNDERSTANDING WITH THE COOK COUNTY SHERIFF, in substantial form subject to minor revisions.

SECOND: Trustee Rusch

VOTE: Trustee Rusch, Kuban, Bartoszek, Small, Sparr and Symonds, aye. All ayes.  
Motion passed.

Public Works have been out plowing and/or salting five times in the last few weeks. Trustee Symonds was out early Saturday morning and they had performed a very nice job clearing our roads. A few days were warm enough to allow for cold patching of potholes. Squad car maintenance and clearing of a few sewer back-ups were accomplished as well. We had requests for replacement or repair of two mailboxes that were knocked down. There was damage to a mailbox on Fawn Trail, but it was carefully determined that it was not done by our plow.

#### **PUBLIC SAFETY – Trustee Melanie Kuban**

Trustee Kuban had no formal report this evening, but she did remind everyone that the next Neighborhood Watch Meeting is scheduled for Thurs. January 26<sup>th</sup> at 7:00 pm.

#### **ADMINISTRATION BUILDING & RECREATION – Trustee Sue Small**

MOTION: Trustee Small Moves: To accept the resignation of Ms. Kasia Krzysiak from the Finance Department and to authorize advertising for and hire of an administrative/finance clerk in the Finance Office.

SECOND: Trustee Kuban

Chairman Sparr expressed sincere regret over Ms. Krzysiak's leaving, but we all understand that with the completion of her bachelor's degree, a more challenging and lucrative position was offered to her. We wish her the very best and thank her for her years of service. She will be missed.

VOTE: Trustee Kuban, Bartoszek, Small, Sparr, Symonds and Rusch, aye. All ayes.  
Motion passed.

Trustee Small mentioned that we are accepting resumes for the vacant position and are advertising in the Daily Southtown. The deadline to submit resumes is Friday, February 3<sup>rd</sup>. Once we have narrowed the field, a panel of trustees will interview candidates for hire. Trustee Small read the ad for the benefit of all.

**ORDINANCES, LICENSES & PUBLIC PRINTING – Trustee Ed Rusch Jr.**

- MOTION: Trustee Rusch Moves: To approve the business license of B&B Nutrition doing business at 8400 S. Roberts Road in Justice having passed all inspections and being in compliance with all codes and ordinances.
- SECOND: Trustee Kuban
- VOTE: Trustee Small, Sparr, Symonds, Rusch, Kuban and Bartoszek, aye. All ayes.  
Motion passed.

**BUILDING, PLATS AND ZONING – Trustee Rich Sparr**

- MOTION: Trustee Sparr Moves: To approve Ordinance 2010-04, AN ORDINANCE APPROVING A LICENSE AGREEMENT WITH ALL OUR CHILDREN’S ADVOCACY CENTER, INC.
- SECOND: Trustee Symonds
- VOTE: Trustee Small, Sparr, Symonds, Rusch, Kuban and Bartoszek, aye. All ayes.  
Motion passed.

Attorney Castellino explained that the Jane Adams Hull House had maintained the Child Advocacy Center under their umbrella, but is going bankrupt. Now the center will operate independently of Hull House under the Charitable Corporation named All Our Children’s Advocacy Center, Inc. Danielle Butts the president of the corporation was also the Director under the previous name. The license agreement sets forth the maintenance agreement between the new entity and the Village.

**ATTORNEY’S REPORT: Attorney Mike Castellino**

Attorney Castellino had no report.

**CORRESPONDENCE:**

Trustee Rusch mentioned the letter he received from a student at Wilkin’s Junior High that he referenced last meeting. Today, he had the letter with him. He quoted the student as saying that she wished that she had more to give to the food drive, but her family doesn’t have much food either, so she is unable to give more. We are all touched by the charity in her heart.

**OLD BUSINESS:**

A reminder was issued to the board and the public to let Jim Lurquin know of any worthwhile projects that might be included as a part of our “Wish List” for the State’s Capital Bill. The deadline is January 26, 2012.

**NEW BUSINESS:**

**SCHEDULE OF COMMITTEE MEETINGS:**

Wednesday, February 8, 2012, 7:00 p.m.

**FINANCE & INSURANCE: Trustee Rusch for Trustee Bartoszek**

Review of posted payables and any other matters before the committee.

**ORDINANCES, LICENSES & PUBLIC PRINTING: Trustee Rusch**

Review of any new licenses, ordinances or code amendments available for review, including review of a Resolution requesting that Poland be included in the Visa Waiver Program.

**PUBLIC SAFETY: Trustee Kuban**

Any matters before the committee including preliminary discussion regarding the towing contract and discussion of a program from the Comptroller's Office regarding the collection of fines.

**ADMINISTRATION BUILDING & RECREATION: Trustee Small**

Final review of the proposed employee handbook, an update regarding the hiring of a Finance Clerk, and any other matters before the committee.

**PUBLIC UTILITIES: Trustee Symonds**

Any matters before the committee including review of a RESOLUTION AUTHORIZING PAY ESTIMATE #1 TO INSTALL SIDEWALKS ON 79<sup>TH</sup> STREET & ROBERTS ROAD UNDER DCEO SIDEWALK PROJECT GRANT AND CMAQ SIDEWALK PROJECT GRANT.

**BUILDING, PLATS & ZONING: Trustee Sparr**

Any matters pertinent to Building, Plats & Zoning including discussion regarding a parking issue on 86<sup>th</sup> Court at a truck repair facility.

**Possible executive session to discuss:**

- (1) Appointment, employment, compensation, discipline, performance or dismissal of specific employees or classes of employees of the Village
- (2) Collective negotiating matters between the Village and its employees or their representatives
- (3) Potential or Pending litigation
- (4) Sale or acquisition of property

**PUBLIC COMMENTS:**

Mrs. Liz Chicola asked about the duties of the Code Enforcement Officer and if he should be instructing a new resident that he is required to clean his gutters. She also asked if we even had a code requirement that gutters must be installed on a residential house.

Ed Shilka and Jim Lurquin both responded indicating that yes, the property maintenance code we have adopted does require gutters. As far as the cleaning, as part of the sales inspection process, we do let a new owner know if the gutters need cleaning so that the necessary maintenance can be performed.

Interestingly, locks are required on all screen doors. There are a number of those types of items in the property maintenance code.

Mr. Mike Maruszak explained that that the Child Advocacy Center fell under the Hull House Family Services that were in fact becoming defunct. That does not affect the Hull House Museum which is not a part of their Family Services Division.

The Chair will entertain a Motion: To Adjourn to Closed Session for the purpose of discussion of Collective Bargaining Matters and Appointment, employment, compensation, discipline, performance or dismissal of specific employees or classes of employees of the Village.

MOTION: Trustee Symonds so Moves.

SECOND: Trustee Kuban

VOICE VOTE: All ayes

Meeting Adjourned to Closed Session at 8:10 pm.

The Meeting was reconvened at 9:29 pm.

**ROLL CALL:**

Clerk Kathy Svoboda called the roll. Present are Chairman Sparr Trustees: Rich Rick Symonds, Ed Rusch, Melanie Kuban, Kinga Bartoszek and Sue Small. Attorney Michael Castellino of the Del Galdo Law Group is also present.

The Chair will entertain a Motion: To Adjourn

MOTION: Trustee Kuban so Moves.

SECOND: Trustee Symonds

VOICE VOTE: All ayes.

The meeting adjourned at 9:30 pm.

Respectfully Submitted,  
*Kathleen M. Svoboda*  
Village Clerk