

VILLAGE OF JUSTICE  
PRESIDENT AND BOARD OF TRUSTEES  
7800 ARCHER ROAD, JUSTICE, IL

FIRST REGULAR BOARD MEETING  
OF SEPTEMBER  
Minutes of Monday, September 8, 2014

The Meeting was called to order at 7:30 pm.

**PLEDGE:**

Village President Krzysztof Wasowicz led the reciting of the Pledge of Allegiance.

**ROLL CALL:**

Clerk Kathy Svoboda called the roll. Present are Village President Kris Wasowicz; Trustees: Rich Sparr, Rick Symonds, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Sue Small. Attorney Joseph Cainkar of the firm of Louis F. Cainkar Ltd. is also present.

**VILLAGE PRESIDENT'S REPORT:**

Village President Kris Wasowicz Proclaimed the Week of September 17<sup>th</sup> to September 23<sup>rd</sup> as Constitution Week 2014, in the Village of Justice. That week will mark the 227<sup>th</sup> Anniversary of the signing of the United States Constitution.

The Chair will entertain a Motion: To approve the selection of Christopher Burke Engineering (CBBEL) to perform Phase 1 Professional Engineering Services for the I294 Tollway Ramp Project at 88<sup>th</sup> Ave. and Archer Road.

MOTION: Trustee Small so Moves:

SECOND: Trustee Sparr

VOTE: Trustees Sparr, Symonds, Rusch Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

Trustee Ed Rusch respectfully asked that a Moment of Silence be observed to honor all those that were lost on 9/11/2001. This Thursday will mark the 13<sup>th</sup> Anniversary of this most fateful day. A moment of silence was observed by all.

**APPROVAL OF MINUTES:**

The Chair will entertain a Motion: To approve the minutes of the Regular Board Meeting of August 25, 2014 as submitted, or if necessary as corrected.

MOTION: Trustee Sparr so Moves: To approve the minutes as submitted.

SECOND: Trustee Small

VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All Ayes.  
Motion passed.

**VILLAGE CLERK'S REPORT:**

Clerk Kathy Svoboda announced that the Southwest Conference of Mayors will hold a "Breakfast with Your Legislators" on Friday, October 3<sup>rd</sup>, 2014 at the Belvedere Chateau in Palos Hills. She will see to it that all of the board members and key personnel are informed.

A reminder that our Village-wide Fall Garage Sales weekend is scheduled for September 19, 20 and 21<sup>st</sup>. Free permits are available in the Finance Office.

A Town Hall Meeting is scheduled for Thursday, October 2, 2014 at the Wilkins School Cafeteria at 7:00 pm.

## **COMMITTEE REPORTS:**

### **ADMINISTRATION BUILDING & RECREATION – Trustee Sue Small**

Trustee Small introduced Margaret Garbacz our Finance and Payroll Administrator who presented her findings regarding the various options and a recommendation for the purchase of a Copier/Scanner for the Finance/Clerk's Office.

Ms. Garbacz recommends that we choose a purchase rather than a lease, of a Canon Copier/Scanner with color capability at a cost of around \$7,800.00 and a maintenance contract at \$38.50 per month with up to 5,000 b/w copies each month. Color copies will be billed at around \$ .08 per copy.

Trustee Sue Small complimented Margaret Garbacz for her diligence in researching the best value for our needs in a photocopier machine. And especially for her exceptional initiative in working with American Express to collect more than \$8,000.00 in rewards that will effectively pay for the purchase of the copier.

The board members added their personal thanks to Margaret for her hard work and initiative.

Trustee Small added that if we purchase, at the end of five years we have a piece of equipment that is still useful whether it be in the Finance Office or for use in another department.

**MOTION:** Trustee Small Moves: To approve the purchase of a Copier/Scanner for the Finance Office/Clerk's Office at a cost not to exceed \$7,806.00 and to approve entering into a maintenance agreement including all necessary supplies and service except for paper, for a period of 60 mos.

**SECOND:** Trustee Oszakiewski

**VOTE:** Trustees Rusch Kuban, Oszakiewski, Small, Sparr and Symonds, aye. All ayes. Motion passed.

### **FINANCE AND INSURANCE –Trustee Ed Rusch Jr.**

**MOTION:** Trustee Rusch Moves: To approve payables, numbers 1-21 in the amount of \$9,352.93, recurring expenses of \$25,480.70, MFT expenses of \$12,585.50 and TIF #3 expenses of \$ 706.25 for a total of \$48,125.38.

**SECOND:** Trustee Symonds

**VOTE:** Trustees Rusch Kuban, Oszakiewski, Small, Sparr and Symonds, aye. All ayes. Motion passed.

Trustee Rusch reported that the village is currently in a favorable financial position. Our Financial Consultant, Kelly Zabinski is preparing budget worksheets to be distributed to department heads by the end of the month.

Trustee Symonds asked how we determine the numbers to start with since we will only have history for  $\frac{3}{4}$  of the year.

Trustee Rusch replied we will have to extrapolate beyond the 75%; but historical data gives us a good perspective with which to do so.

### **PUBLIC SAFETY – Trustee Melanie Kuban**

Trustee Kuban had no formal report this evening.

### **ORDINANCES, LICENSES & PUBLIC PRINTING – Trustee Henry Oszakiewski**

Trustee Oszakiewski tabled action on the Business License for 5 Brothers. They have not yet passed the necessary inspections.

Trustee Hank Oszakiewski informed the board that Ada Shrimple, our Economic and Business Development liaison from Moraine Valley, has retired. Ada was a great help to us in

establishing our Economic Planning Board; we thank her and wish her the very best for her retirement. Mr. Jermaine Ford will be our new liaison. Jermaine worked with Ada closely these last months and the transition should be seamless.

Brittany is working on some informational brochures and will have drafts to the board in the near future.

Trustee Oszakiewski asked that board members please provide feedback regarding the sample, solicitation legislation for discussion at the next regular committee meeting.

Rosary Hill will host their annual picnic on September 14, 2014, starting with a Mass at 11:00 am with refreshments and festivities to follow. They hope we will attend.

### **PUBLIC UTILITIES –Trustee Rick Symonds**

Trustee Symonds quoted a report from Public Works Director Joe Cekus for the weeks of August 25 to September 9, 2014.

Paving on two sections of Figura Drive, Blackstone and on Jocare Drive is complete.

Chipping and grass cutting continues.

Storm drains and lines were jet-rodded on Maplewood Drive, 73<sup>rd</sup> Street and on 73<sup>rd</sup> Place.

Street washouts were repaired at 8806 W. 84<sup>th</sup> Place. Sewers were jet-rodded at 84<sup>th</sup> Ave., 83<sup>rd</sup> Ave. and at 8805 S. Cork. The 36” pipe was cleaned from 90<sup>th</sup> Ave. to 88<sup>th</sup> Ave and blockages were repaired. A television and a railroad tie were found in the pipe.

A storm-water basin was rebuilt on 83<sup>rd</sup> Ave.

Police vehicles were maintained checking and changing fluids as needed.

New tires were installed on the chipper and hydraulic hoses were replaced on truck #22.

New nozzles and sprayers were installed on the roller.

### **BUILDING, PLATS AND ZONING – Trustee Rich Sparr**

**MOTION:** Trustee Sparr Moves: To accept the recommendation of the Zoning Board of Appeals dated July 29, 2014 to deny the request by a petitioner for a variance from Village Code Section 12-39 requiring a 5 foot garage setback, as contained in petition 2014-02.

**SECOND:** Trustee Symonds

**VOTE:** Trustees Kuban, Oszakiewski, Small, Sparr, Symonds and Rusch, aye. All ayes. Motion passed.

Replacement of the roof on the Administration Building will commence on Thursday, weather permitting.

### **ATTORNEY’S REPORT:** Attorney Joseph Cainkar

Attorney Joe Cainkar had no formal report.

### **CORRESPONDENCE:**

There was none of note.

### **OLD BUSINESS:**

Trustee Rusch Asked if seal-coating contractors are regulated in the Village of Justice. Is a permit required for seal-coating?

Trustee Sparr replied that seal-coaters like landscapers who perform grass cuts and minor trimming, are not required to obtain a permit for every small job.

Seal-coaters and similarly, tuck-pointers should however be registered to work in town, providing proof of insurance and appropriate contact information for the principals of the business.

**NEW BUSINESS:**

**SCHEDULE OF COMMITTEE MEETINGS:**

**Wednesday, September 17, 2014**

**7:00 pm**

**FINANCE & INSURANCE: Trustee Rusch**

Review of posted payables, discussion of the budget process timeline and updates on the Sewer Collections.

**ADMINISTRATION BLDG. & RECREATION: Trustee Small**

Any matters before the committee including discussion of plans for a Veterans Luncheon on Sunday, November 9, 2014, and a possible recommendation for hire of an employee in the Finance Office.

**ORDINANCES, LICENSES & PUBLIC PRINTING: Trustee Oszakiewski**

Any new businesses or ordinances available for review, in particular, review of the Solicitation legislation, a Beer Garden Ordinance and Business Licenses for Justice Wine & Spirits at 8001 W. 79<sup>th</sup> Street and Five Brothers, Inc. at 8200 S. 86<sup>th</sup> Court, and a possible review of a revised liquor license application and process.

**PUBLIC SAFETY: Trustee Kuban**

Any matters before the committee including scheduling of the Swearing in of a new Police Officer.

**PUBLIC UTILITIES: Trustee Symonds**

Any matters before the committee.

**BUILDING, PLATS & ZONING: Trustee Sparr**

Any matters before the committee including review of a request for a variance from permit fees for the Sunset Lakes Apartment Complex paving project, and discussion regarding the proposed changes to fees and procedures for subdivisions, rezoning and variances from zoning.

**Executive Session: If necessary in order to discuss the employment of personnel.**

**VOICES FROM THE FLOOR:**

Mrs. Edwina Gaskin asked what kind of warranty there is on the proposed purchase of a Copier/Scanner from Canon.

The machine will be covered by five years all parts and labor.

Mrs. Gaskin continued, stating that the property on 86<sup>th</sup> Ave. where she has previously complained about constant parking in the easement (up onto the front yard) that the condition still exists. Now there is small dumpster there as well.

The complaints will be investigated and warnings or violations will be issued.

Mr. Jerry Strickland thanked Public Works for their prompt attention to cleaning out the rocks at the outlet to the retention pond at 88<sup>th</sup> Ave. and 84<sup>th</sup> Place.

Mrs. Diane Powers also thanked Public Works for the awesome job they did cleaning and clearing the pipe at 90<sup>th</sup> Ave. Mrs. Powers was out rooting for the crew and provided cold water refreshments to do her part.

The Chair will entertain a Motion: To Adjourn to closes session to discuss Personnel issues and anticipated or pending litigation.

MOTION: Trustee Sparr so Moves.

SECOND: Trustee Small

VOICE VOTE: All ayes.

Meeting adjourned to Closed Session at 8:03 pm.

Meeting reconvened at 8:27 pm.

The Chair will entertain a Motion: To Adjourn

MOTION: Trustee Symonds so Moves.

SECOND: Trustee Sparr

VOICE VOTE: All ayes.

Meeting Adjourned at 8:28 pm.

Respectfully Submitted,

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Kathleen M. Svoboda  
Village Clerk